

**MINUTES OF MEETING
WOODLAND CROSSING
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Woodland Crossing Community Development District was held **Thursday, September 18, 2025**, at 10:00 a.m. at the Bushnell Public Library, 402 N Florida Avenue, Bushnell, Florida.

Present and constituting a quorum:

Brian Walsh	Vice Chairman
Kareyann Ellison	Assistant Secretary
Brent Elliott	Assistant Secretary
Garret Parkinson	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Patrick Collins	District Counsel, Kilinski Van Wyk
Lauren Gentry <i>by Zoom</i>	District Counsel, Kilinski Van Wyk
Chace Arrington	District Engineer, Dewberry
Joey Duncan <i>by Zoom</i>	District Engineer, Dewberry

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order at 10:01 a.m. and called roll. Four Supervisors were present in person constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated no members of the public were present.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the July 17, 2025, Board of Supervisors Meeting

Ms. Burns presented the minutes from the July 17, 2025, Board of Supervisor meetings. She asked for any questions, comments, or corrections to those minutes. The Board had no changes to the minutes.

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On MOTION by Mr. Walsh seconded by Ms. Ellison, with all in favor, the Minutes of the July 17, 2025 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

**Presentation of Memo Regarding
Amendments to District Rules of
Procedure**

A. Consideration of Resolution 2025-08 Setting a Public Hearing on the Adoption of Amended and Restated Rules of Procedure for the District

Mr. Collins gave an overview of the policies that are changing due to the states 2025 legislations session. Ms. Burns suggested the date of the public hearing be held Thursday, November 20, 2025 during the regularly scheduled Board of Supervisors meeting.

On MOTION by Ms. Ellison, seconded by Mr. Elliott, with all in favor, Resolution 2025-08 Setting a Public Hearing on the Adoption of Amended and Restated Rules of Procedure for the District for November 20, 2025, was approved.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2025-09
Spending Authorization Resolution**

Ms. Burns presented the resolution and stated that it outlines the spending limits for the Chair, Vice Chair, and District Manager outside of a meeting. She offered to answer any questions.

On MOTION by Mr. Walsh, seconded by Ms. Ellison, with all in favor, Resolution 2025-09 Spending Authorization Resolution, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Collins had nothing to report and offered to answer any Board questions.

B. Engineer

i. Consideration of Work Authorization 2026-1 from Dewberry for Fiscal Year 2026 District Engineering Services

Mr. Duncan presented the work authorization for engineering services for the fiscal year and offered to answer any Board questions.

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On MOTION by Mr. Walsh, seconded by Ms. Ellison, with all in favor, Work Authorization 2026-01 from Dewberry for Fiscal Year 2026 District Engineer Services, was approved.

ii. Presentation of Annual Goals and Objectives Review for Fiscal Year 2025

Ms. Burns reviewed the annual goals and objectives for Fiscal Year 2025.

C. District Manager's Report

i. Ratification of Funding Requests #18 & #19

Ms. Burns asked for a motion for ratification of funding requests #18 and #19, which have already been funded.

On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, Funding Requests #18 & #19, were ratified.

ii. Ratification of Funding Requests

- a) #15 & #16 REVISED**
- b) #17**

Ms. Burns asked for a motion of ratification of funding requests #15 through #17.

On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, Funding Requests #15 through #17, were ratified.

iii. Balance Sheet & Income Statement

Ms. Burns reviewed the balance sheet and income statement.

SEVENTH ORDER OF BUSINESS

Other Business

There being no comments, and the next item followed.

EIGHTH ORDER OF BUSINESS

**Supervisors Requests and Audience
Comments**

There being no comments, the next item followed.

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NINTH ORDER OF BUSINESS

Appointment of Audit Committee

Ms. Burns asked if the Board would like a motion to appoint themselves as the audit committee and the Board made a motion to do so.

On MOTION by Mr. Walsh, seconded by Ms. Ellison, with all in favor, Appointment of the Board of Supervisors as the Audit Committee, were approved.

TENTH ORDER OF BUSINESS

Adjournment

Ms. Burns asked for a motion to adjourn the meeting.

On MOTION by Mr. Walsh, seconded by Ms. Ellison, with all in favor, the meeting was adjourned.

Jill Burns
Secretary/Assistant Secretary

Signed by:

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Chairman/Vice Chairman