

**MINUTES OF MEETING  
WOODLAND CROSSING  
COMMUNITY DEVELOPMENT DISTRICT**

The audit committee meeting of the Woodland Crossing Community Development District was held **Thursday, September 18, 2025**, at 10:00 a.m. at the Bushnell Public Library, 402 N Florida Avenue, Bushnell, Florida.

Present for the Audit Committee were:

Brian Walsh  
Kareyann Ellison  
Brent Elliott  
Garret Parkinson

Also present were:

Jill Burns	District Manager, GMS
Patrick Collins	District Counsel, Kilinski Van Wyk
Lauren Gentry <i>by Zoom</i>	District Counsel, Kilinski Van Wyk
Chace Arrington	District Engineer, Dewberry
Joey Duncan <i>by Zoom</i>	District Engineer, Dewberry

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order at 10:06 a.m. and called roll.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns stated no members of the public were present.

**THIRD ORDER OF BUSINESS**

**Audit Services**

**A. Approval of Request for Proposals and Selection Criteria**

Ms. Burns presented the request for proposals and the selection criteria to be advertised for auditing services. The proposals are due back on October 13<sup>th</sup> to be reviewed at the November 20, 2025 Audit Committee meeting. She offered to answer any questions.

On MOTION by Mr. Walsh seconded by Mr. Elliott, with all in favor, the Request for Proposals and Selection Criteria, were approved.

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**B. Approval of Notice of Request for Proposals for Audit Services**

Ms. Burns asked for a motion to approve the Notice of Request for Proposals for Audit Services.

On MOTION by Mr. Walsh seconded by Mr. Elliott, with all in favor, the Notice of Requests for Proposals for Audit Services, was approved.

**C. Public Announcement of Opportunity to Provide Audit Services**

Ms. Burns publicly announced the opportunity to provide audit services.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns asked for a motion to adjourn the meeting.

On MOTION by Mr. Walsh, seconded by Ms. Ellison, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Signed by:  
  
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Chairman/Vice Chairman